

Patrickside Homeless Shelter

62860 Burch Garden, New Bethany, AZ 05500
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December 16, 2025

To Whom It May Concern

Dear Sir or Madam:

This letter is to confirm that **John Doe** volunteered with Patrickside Homeless Shelter from January 20, 2025 to August 18, 2025.

Volunteer Name: John Doe
Position/Role: Event Coordinator Volunteer
Service Period: January 20, 2025 to August 18, 2025
Total Hours Served: 89.6 hours

During this period, John served as a Event Coordinator Volunteer. John's contributions were invaluable to our organization and made a significant positive impact on the community we serve.

John demonstrated exceptional dedication, reliability, and professionalism throughout John's volunteer service. John worked diligently on various tasks and showed genuine commitment to our organization's mission and goals.

John's volunteer work included participating in program activities, supporting community outreach initiatives, and assisting with operational needs. John was a dependable and enthusiastic team member who consistently exceeded expectations.

We are grateful for John's volunteer service and commend John for John's outstanding contributions to Patrickside Homeless Shelter and the community.

Sincerely,

Stephanie Gibbs

Operations Manager

Patrickside Homeless Shelter

This letter is issued to verify volunteer service hours for John Doe